

A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways Professional Services Procurement Bulletin 2012-08 Environmental Investigations & Remediation

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

Environmental Investigations and Remediation.

II. PROJECT INFORMATION

Project Manager – Craig Craig, PG
User Division – Environmental Analysis (DEA)
Approximate Fee - \$2,000,000.00 per contract (Upset Limit)
Projects to be assigned by Letters of Agreement
Letters of Agreement not to exceed \$100,000.00
One (1) Consultant to be selected for each region
Two (2) year contract term
Project Funding – State Funds

III. PURPOSE AND NEED

Our mission is to bring the KYTC facilities into environmental compliance status as stipulated in the 1992 Memorandum of Agreement between KYTC and EEC. In order to achieve this, the Division of Environmental Analysis is responsible for Site Assessment Studies and development of a corrective action/remediation and management plans. Additional staff and specific regulatory knowledge is needed periodically to accomplish this objective to keep or bring these facilities into environmental compliance. Each Consultant will be asked to perform such studies and develop and implement the above-mentioned plans along with providing regulatory and compliance knowledge through the environmental compliance process.

IV. DBE REQUIREMENT

None

V. AVAILABLE STUDIES

ALPHABETICAL LIST OF COUNTY MAINTENANCE FACILITIES
<http://transportation.ky.gov/Maintenance/Pages/Highway-Districts.aspx>

Phase I and Phase II ESA's, Environmental Audits, Remediation reports will be available for the selected consultants.

VI. SCOPE OF WORK

The selected consultant will be required to provide Resource Conservation and Recovery Act (RCRA) and Comprehensive Environmental Response Compensation and Liability Act (CERLA) based site assessments, evaluations, characterizations and remediation plans and control compliance reviews in accordance with RCRA, CERLA, KY Underground Storage Tank (UST) regulations, the Clean Water Act and the US Environmental Protection Agency (EPA). This includes sampling, reporting remediation and other environmental concerns.

VII. SPECIAL INSTRUCTIONS

Due to the potential volume and scope of work involved, two (2) number one consultant firms may be selected. The contract period is each firm receiving a two (2) year contract. Contracts will have an upset limit of \$2,000,000.00. Once the upset limit is reached or the two year term has expired, services will be re-advertised and no additional work assignments will be made under this contract. Contracts will not be modified to increase upset limit or extended for time to assign new work. No letters of agreement shall exceed \$100,000.00, unless authorized by the State Highway Engineer.

Two (2) regional divisions will be shown for the state, and the consultant should note in the proposal which regions that they can adequately cover with the specified personnel. The two (2) regions are denoted as follows:

Region 1: Districts 1, 2, 3, 4, 5 and 6

Region 2: Districts 7, 8, 9, 10, 11 and 12

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VIII. PREQUALIFICATION REQUIREMENTS

To respond to this project, the proposed consultant project team must be prequalified in the following areas prior to the date of this advertisement.

ENVIRONMENTAL & UST/HAZMAT

- Hazmat Preliminary Site Assessment (Phase I)
- Hazmat Site Recon/Sampling (Phase II)
- Hazmat Remediation Services
- UST Preliminary Site Assessment
- UST Site Remediation Services

PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • March 14, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • March 19, 2012

SECOND SELECTION COMMITTEE • April 2, 2012

CONTRACT SCOPING CONFERENCE • April 10, 2012

NOTICE TO PROCEED • July 1, 2012

IX. PROJECT SCHEDULE

Individual project schedules will be by letter agreement on a project by project basis.

COMPLETION OF ALL SERVICES – June 30, 2014

X. EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with highway projects for KTC and/or for federal, local or other state governmental agencies. (10 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 Points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XI. SELECTION COMMITTEE MEMBERS

1. Craig, J Craig, PG, User Division
2. O'Dail Lawson, User Division
3. Steve Farmer, PE, Secretary's Pool
4. Brian Meade, PE, Secretary's Pool
5. Linda Wagner-Justice, Governor's Pool